

## Club Citing

### *Eligibility & Process*

- A Club can cite a Player or Official for a **Reportable Offence** if they have evidence and the Umpire has not reported the offence.
- **Deadline:** Notice of Citing must be lodged by **5:00 PM on the next business day** after the Match.
- **Extensions:** May be granted if a request is submitted before the deadline with **exceptional circumstances**.

### *Types of Reportable Offences*

A Club can cite for:

1. **Classifiable Offences** with a **Base Sanction of at least two (2) matches**.
  - a. If the Match Review Panel grades the offence lower, the Citing may be dismissed.
2. **Direct Tribunal Offences**.
3. **Misconduct Charges** where a **Low-Level Offence** sanction is inappropriate.

### *Grading & Evidence*

- **Match Review Panel** has full discretion over the grading.
- **Medical evidence** is strongly considered.
- Clubs should refer to **Appendix 1** in the *National Community Football Policy Handbook*:
  - **Table 1:** Classifiable Offences
  - **Table 3:** Impact Guidelines
  - **Table 4:** Direct Tribunal Referrals
  - **Table 7:** Auditory Offences
  - **6(c):** Interpretative Provisions of Auditory Offences

### *Required Evidence*

- **Acceptable Evidence:**
  - **Written statements** (use witness statement template)
  - **Medical evidence** (e.g., hospital discharge statements)
  - **Photographic evidence**
- **Unacceptable Evidence:**

- **Names/contact details** of potential witnesses

### ***Investigation & Fees***

- Controlling Body **reviews submitted evidence** but does **not** reach out to witnesses.
- **Separate Notice of Citing required for each incident.**
- **Fee:** \$500 per Notice (refundable if the charge is upheld).
- **Notification:** Controlling Body informs the reported Player's/Official's Club.
- **Response:** The cited Club can provide evidence before the **Match Review Panel** determination.
- **Follow-Up:** Process continues as per an **Umpire Report (Notice of Charge)**.

## **Notice of Complaint**

### ***What is a Notice of Complaint?***

A **Policy Breach** occurs when a Party violates AFL policy, including:

- **National Community Football Policy Handbook**
- **League Rules (AFL NSW/ACT and/or League)**
- **AFL Codes of Conduct** (General, Coaches, etc.)
- **Other relevant policies (see Rule 6.4)**

### ***Who Can Be Cited?***

A **Party** can be a:

- Club, Coach, Official, Player
- Club Member, Parent/Guardian
- Match Spectator or any person involved in Australian Football

### ***Complaint Submission***

- **If against a Club, Official, Player, Parent/Guardian, or Supporter:** Submit to the **Controlling Body**.
- **If against a League or League Official:** Submit to the **Executive Officer of AFL NSW/ACT** or their representative.
- **Deadline: 5:00 PM on the third calendar day** after the incident.

- **Extensions:** Allowed only for **exceptional and compelling circumstances** (lack of evidence is **not** a valid reason).

### ***Complaint Review & Actions***

Once received, the **Controlling Body** will:

1. **Notify** the offending Club.
2. **Review all evidence** submitted.
3. Take one or more of the following actions:
  - a. **Initiate an investigation** (issue a Notice of Investigation for a response).
  - b. **Refer to the Competition Management Committee (CMC)** (for competition matters).
  - c. **Refer to AFL National Team** (if a national policy breach is suspected, e.g., vilification, child safeguarding).
  - d. **Proceed to determination** if satisfied a breach has occurred.

### ***Obligations***

- All **parties must cooperate** with the investigation.